

## PROCEDURES TO BE FOLLOWED FOR THE ALLOCATION OF PURCHASE ORDER

- **SEE ORDER FORM:**  
Tap the “COMMAND ORDERS” tab on the software homepage to view, manage and distribute all project purchase orders to various project vendors.
- **DRAFTING OF THE PURCHASE ORDER**  
By following the progress of the reading of the plan, the software writes and displays by itself all the purchase orders of the project in the order file of the software and this without any external help.
- **INDIVIDUAL SENDING OF ORDER FORM:**  
The customer with the help of information displayed on this page completes the file data for the distribution of project purchase orders. This file indicates the order number, identifies the quantity of products and their category, the delivery floor and the date of the last delivery made. The user must identify the supplier and complete his registration form before completing his shipment.
- **GROUPED SENDING OF ORDER FORM:**  
The prices of the product categories of a supplier delivered to its customer are integrated by default in its regional price list. The software uses this information received to enter it into the purchase orders and automatically return it to its customer.
- **VIDEO:**  
On the software home page, a black dot is displayed along with a question mark. Click this icon and select a video to watch and listen to

- **COMMAND ORDERS:**

**Command order #30C4-19**

**Shipping adress** 120 Rue Principale, Montreal, j3na07

**Personne ressource** ma.maltais@videotron.ca

**Order by** 294 # 16 Rang des vingt Saint-Basile-le-Grand Québec, H3H4G5

**Billing**

**supplier** Sans fournisseurs

**Ordered the** 2022-09-12 12:43:58

**Shipped the**

**Unique id** 11ED3296166530C4BCC342010A800002

Floor	Building	Quantity	Product	Cost per
		First's Wall (Material)		
First floor	Structure	38 Unit	Panel Tentest Black 4 'x 9'	12,00 \$
First floor	Structure	2 Unit	Rlx Vapor Barrier (Novawrap) 10'x 100'	155,00 \$
First floor	Structure	2 Unit	Foam 4 " X 100 '	3,00 \$
First floor	Structure	118 LinearUnit	Stud 2 X 6 X 93 1/4	4,35 \$

First floor	Structure	36 LinearUnit	Stud 2 X 6 X 16	10,95 \$
First floor	Structure	106 LinearUnit	Board 1 X 4 X 10	2,30 \$
First floor	Structure	1 LinearUnit	Roll Polyethylene Nevrastral 12 "	,00 \$
First floor	Structure	11 LinearUnit	Stud 2 X 4 X 12	5,25 \$

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